

Special Executive Committee Meeting Minutes

June 26, 2013

1:00 p.m. to 1:40 p.m. (via conference call)

Executive Committee Members

Betsy Boggs, Beverly Burns, Lew Chamberlin, Melissa Cragg, Dan DeGrow, Jeanne Englehart, Beverly Hammerstrom, David Hollister (Chair), Leslie Murphy, and Marianne Udow-Phillips

Staff

Judy Samelson

Call to Order

Chairman David Hollister called the special meeting to order at 1:00 p.m.

Invitation for Public Comment

There was no public comment.

I. Chairman's Report

Mr. Hollister noted that this special meeting of the Executive Committee has been called to consider a recommendation by the CEO Search Committee

He introduced Marianne Udow-Phillips, chairperson of the committee. Ms. Udow-Phillips introduced the members of the committee: Beverly Burns, David Hollister, and Leslie Murphy. She noted that Dan DeGrow started on the committee but withdrew due schedule concerns, and Betsy Boggs encountered scheduling conflicts and was unable to participate in the interviews.

Ms. Udow-Phillips reviewed the recruitment and selection process and the candidates' background for the recommendation. She stated that at the end of March the search committee met and developed a job description. DHR International, which was hired as the search firm, launched an extensive process of identifying candidates. DHR identified 173 candidates and followed up with 62 of those candidates. Interviews took place prior to Executive Committee meeting on May 15 and another was to follow later in the week but the candidate withdrew for consideration. After the interviews it was determined that the committee would continue the search to find the proper fit. Ms. Udow-Phillips stated that the committee sought candidate suggestions from the Governor's office and have continued conversations throughout the process. The committee also has kept Susan Broman, board member and Director of the MDE Office of Great Start in the loop.

At this time, the committee recommends Michael Williams, currently President and CEO of Orchards Children's Services.

Ms. Udow-Phillips stated that she has known Mr. Williams for many years from her leadership role with the Michigan Department of Human and that his background is primarily in child welfare. She knows him as a very skilled manager, a very bi-partisan leader and someone who is passionate about children. The Governor's office is very supportive of his candidacy. The search committee is unanimously in support.

Ms. Udow-Phillips invited search committee members to add observations or comments. There were several comments affirming the recommendation.

Ms. Udow-Phillips stated that Mr. Williams would be able to transition into the role with 30 days.

Chairman Hollister called for a motion to offer Michael Williams the position subject to the Chairman's Discussion Group negotiation of the final the terms of the agreement and satisfactory completion of the reference and background checks.

Board member Leslie Murphy seconded the motion. Motioned passed unanimously.

Roll call:

Betsy Boggs - Yes
Beverly Burns - Yes
Lew Chamberlin - Yes
Melissa Cragg – Yes
Dan DeGrow – Yes
Jeanne Englehart – Yes
Bev Hammerstrom - Yes
David Hollister – Yes
Leslie Murphy - Yes
Marianne Udow-Phillips – Yes

Meeting adjourned at 1:37 p.m.

Respectfully submitted,

Shannon Horvath